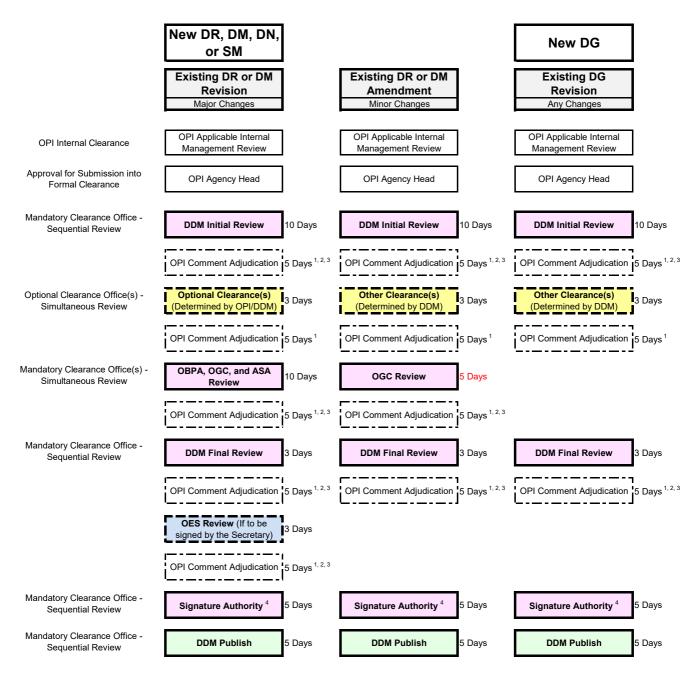
Departmental Directives - Streamlined Formal Clearance Process

Effective December 2019

Based on DR 0100-001 (01/04/18) and DM 0100-001 (01/04/18) - with Modifications for the DDRWG



Notes

- Note 1: OPI comment adjudication and directive revision within 5 business days for standard resolution of comments.
- Note 2: OPI comment adjudication and directive revision within 20 business days for Mandatory Clearance Office nonconcur requiring remedy.
- Note 3: OPI comment adjudication and directive revision within 4 calendar months for Mandatory Clearance Office nonconcur requiring a rewrite.
- Note 4: Directive submissions will be automatically withdrawn from formal clearance if approval for publication is not secured within 1 calendar year.

Acronyms

DDM - Departmental Directives Manager (within OBPA/LRAS/DPO)

DDRWG - Departmental Directives Reform Working Group

DG - Departmental Guidebook (detailed process/procedure)

DM - Departmental Manual (high-level process/procedure)

DR - Departmental Regulation (policy)

OPI - Office of Primary Interest - the directive owner/sponsor