



ReConnect Post-Award Workshop

Orlando, FL— April 25, 2024



Rural Development

Please Scan the Code Below to Sign-In

Welcome to the ReConnect Post-Award Workshop! Thursday, April 25, 2024



ReConnect Post-Award Workshop – Day 3

- 9:00-12:00 p.m.** **Office Hours – Register in Beaufort Room**
- 9:00-9:15 a.m.** **Opening Remarks**
- 9:15-10:15 a.m.** **Reporting Requirements and Reporting & Compliance (R&C) Portal Live Demo**
- 10:15-10:30 a.m.** **Break**
- 10:30-11:30 a.m.** **Best Practices and Lessons Learned for a Successful ReConnect Project – Panel Discussion**
- 11:30-12:00 p.m.** **Day 3 Closing Remarks**



Andrew Berke

Administrator
Rural Utilities Service



ReConnect Program Reporting and Compliance



Rebecca McDavid

Management and Program Analyst
Policy and Outreach Division

USDA RUS Telecom Program

Agenda

- Introduction to the R&C System
- Accessing the System
- Navigating the System
- Account and Project Level Reports
- Live Demonstration of the R&C System
- Resources
- Q&A

Introduction to the Reporting & Compliance System (R&C System)



The R&C System



- Streamlines the reporting process for entities that receive Telecom awards.
- Demonstrates compliance with all post-award reporting in the executed legal agreement.
- Incorporates due diligence by requiring verification of construction buildout, subscriber locations, and financial and operational information.
- Tracks the project's success and any obstacles that may be experienced.

Who Uses R&C in 2024

- Entities Reporting in the R&C System:
 - Infrastructure Borrowers
 - Organizations that received a Rural Broadband (Farm Bill) loan or Broadband Initiatives Program (BIP) award
 - ReConnect awardees, including Electric entities
 - Community Connect (CC) grant awardees

• Electric Entities will use the Data Collection System (DCS) for **Electric Program reports.**

Roles & Permissions

- Representative Signature Certifier (Rep Sign Cert)
 - Submit Authorized Representative Request (ARR)
 - View and update all reports
 - Add, edit, and delete users of R&C
 - Certify and submit reports to USDA
- Administrator
 - Submit ARR
 - View and update all reports
 - Add, edit, and delete users (except Rep Sign Cert)

Roles & Permissions (Cont.)

- Representative Update Data (Rep Update Data)
 - View and update all reports
- Consultant
 - View and update reports
 - Do not assign a security role, other than the Consultant, to users that do not work for the entity
- Viewer
 - View only, cannot make changes

Accessing the R&C System



Access Requirements – eAuth to Login.gov transition

- RUS is transitioning to Login.gov for access to our systems
- New Users without a verified User ID
 - Go to the R&C website found here: <https://reporting-and-compliance.rd.usda.gov/s/>
 - Select the **Customer** option and click the **Login.gov option**
 - You will be directed to the Login.gov website to create a new account
 - For more information, please reference the Login.gov & USDA eAuthentication User Aid found here: <https://www.rd.usda.gov/media/file/download/usda-rd-loginuseraid.pdf>
- Existing Users with a verified eAuthentication (eAuth) User ID
 - When accessing R&C, users are encouraged link their accounts to Login.gov
 - For more information, please reference the Login.gov & USDA eAuthentication User Aid found here: <https://www.rd.usda.gov/media/file/download/usda-rd-loginuseraid.pdf>

Access Requirements – Congressionally Directed Spending (CDS) Entities - ARR

- Verified User ID
 - For more information, please reference the Login.gov & USDA eAuthentication User Aid found here: <https://www.rd.usda.gov/media/file/download/usda-rd-loginuseraid.pdf>
- Authorized Representative Request (ARR)
 - Designate Rep Sign Cert, assign Administrator(s)
 - Upload Signed ARR Resolution
 - Submitted by Rep Sign Cert or Administrator
- Resources available on ReConnect website:
 - ARR Resolution Samples and Instructions: <https://www.usda.gov/sites/default/files/documents/arr-resolution-instructions-samples.pdf>
 - Rural Development Reporting & Compliance User Guide: <https://www.usda.gov/sites/default/files/documents/rural-development-reporting-compliance-user-guide.pdf>

Accessing the System

- Recommended Browsers
 - Microsoft Edge
 - Google Chrome (Latest Version)
- R&C System URL
 - <https://reporting-and-compliance.rd.usda.gov/s/>
 - Log in with verified User ID and password



For Help with the R&C System

- USDA Contact Us Form
 - <https://www.usda.gov/reconnect/contact-us>
 - Subject: Reporting
 - Please include your entity's legal name and any specific details
- Note: R&C times out after 15 minutes of inactivity

Submit your ReConnect comments and suggestions to help us identify how we can meet your broadband service needs.

To contact us about other USDA programs, visit the [Contact Us page](#).

Subject:

--None--

--None--

About Funding

Applicant Eligibility

Authorized Representative Request

Engineering

Environmental

Financial

Project Eligibility

Public Notice Filings/Responses

Reporting

Scoring Criteria

Service Area

Submitting an Application

Other

Email Address:

Required Reports



ReConnect Reports in the R&C System



- Two classes of Reports for ReConnect
- Account-Level Reports- Information for the entire entity
 - Financial Reports (due quarterly)
 - System Data Reports (due annually)
 - Audit Reports (due annually based on fiscal year)
- Project-Level Reports- Information specific to the project
 - Construction Progress Reports (due annually during construction)
 - Annual Performance Reports (due annually for 3 years after construction finishes)
 - Close Out Reports (one-time report at end of project)
- See the R&C User Guide for more information:
<https://www.usda.gov/sites/default/files/documents/rural-development-reporting-compliance-user-guide.pdf>

Account Level Reports



Financial Report

- The Financial Report is completed using cumulative fiscal year data through the reporting period end date, excluding the Subscriber Data section which is only for the 3-month reporting period.
 - Six sections
 - Each section has a data entry page and a review page
 - Recommended to complete sections in order from top to bottom

The screenshot displays a web interface for a Financial Report. At the top, the title "Financial Report" is shown in white text on a dark blue background. Below this, a light gray bar contains two pieces of information: "REPORT DUE: 01/31/2021 11:59PM" on the left and "REPORTING PERIOD: OCT 01, 2020 - DEC 31, 2020" on the right. The main content area consists of a vertical list of six sections, each with a blue text label: "Network Access Services Revenue", "Non-Operating Net Income", "Income Statement", "Balance Sheet", "Statement of Cash Flows", and "Subscriber Data". At the bottom of the interface, there is a prominent blue button with the white text "Review Report".

Network Access Revenue

- Detailed breakdown of Network Access revenue streams from telecommunications services
- Data from this page is auto-populated into the Income Statement
- Appendix C of the R&C User Guide provides information on each line item

The screenshot shows a web-based financial report interface. At the top, it says "FINANCIAL REPORT" and "SEPTEMBER 30, 2023". There are "Save" and "Exit" buttons. Below that is an "In-Report Menu" section. The main heading is "Network Access Services Revenue". A note below the heading says: "Report the value for each line item, that is pertinent to your entity, and address all errors and/or warnings that are triggered. You can save and come back to this page at any time before submission, as well as continue to the Review page to confirm all entries are correct." Below this is a checkbox with the text "My Entity does not have any Network Access Services Revenue to report". At the bottom, there is a table with the following structure:

#	LINE ITEM	PREVIOUS YEAR AMOUNT: SEPTEMBER 30, 2022	CURRENT YEAR AMOUNT: SEPTEMBER 30, 2023
1	End User Federal Subscriber Line Charges	\$0	\$ <input type="text"/>

Non-Operating Net Income

- To create a new account line item, click the [+ Add Account] button
- Data from this page is auto-populated into the Income Statement
- Includes transactions not related to furnishing telecommunications services
- Once accounts are added they will show up in the coinciding reports

Non-Operating Revenue			
#	LINE ITEM	CURRENT YEAR AMOUNT: SEPTEMBER 30, 2022	EXPLANATION
1	Capital Gains View Delete	\$ 259,700	Test explanation Edit
+ Add Account			

Non-Operating Expense				
#	LINE ITEM	PREVIOUS YEAR AMOUNT: SEPTEMBER 30, 2022	CURRENT YEAR AMOUNT: SEPTEMBER 30, 2023	EXPLANATION
3	Non-Operating Expense View	\$37,246	\$ 1,219	Misc Expense Edit

Income Statement & Balance Sheet Overview

- Line items are manually entered, auto-calculated, and system-populated
 - Manually entered items may require an explanation
 - If needed, Click [+Add Explanation], type explanation, and click “Add”
 - If any pre-populated data is incorrect, return to earlier parts of the Financial Report, update and save the data
 - Line item information is found on the tool tips and in the R&C User Guide

Income Statement

Report the value for each line item, that is pertinent to your entity, and address all errors and/or warnings that are triggered. Explanations are only required to justify a value flagged with a warning message. You can save and come back to this page at any time before submission, as well as continue to the Review page to confirm all entries are correct.

#	LINE ITEM	CURRENT YEAR AMOUNT: MARCH 31, 2021	EXPLANATION
1	Local Network Services Revenue	<input type="text" value="\$"/>	+ Add Explanation

Balance Sheet

Report the value for each line item, that is pertinent to your entity, and address all errors and/or warnings that are triggered. Explanations are only required to justify a value flagged with a warning message. You can save and come back to this page at any time before submission, as well as continue to the Review page to confirm all entries are correct.

Assets	>
Liabilities & Equity	>
Financial Performance Metrics	>

Statement of Cash Flows Overview

- Required after the initial 4th Quarter Financial Report is submitted
- Divided into five sub-sections:
 - Cash & Cash Equivalents Beginning of Period
 - Cash Flows from Operating Activities
 - Cash Flows from Investing Activities
 - Cash Flows from Financing Activities
 - Totals
- Some data is auto-populated based on previously submitted Financial Reports
- See Appendix E of the R&C User Guide for details and an example

The screenshot displays a web-based financial reporting interface. At the top, it reads "FINANCIAL REPORT" for "MARCH 31, 2021" for "Moore Communications". There are "Save" and "Exit" buttons. Below this is an "In-Report Menu" with an upward arrow. The main content area is titled "Statement of Cash Flows" and includes a note: "Report the value for each line item, that is pertinent to your entity, and address all errors and/or warnings that are triggered. Explanations are only required to justify a value flagged with a warning message. You can save and come back to this page at any time before submission, as well as continue to the Review page to confirm all entries are correct." Below the note are four dark blue buttons with white text and right-pointing chevrons: "Cash & Cash Equivalents Beginning of Period", "Cash Flows from Operating Activities", "Cash Flows from Investing Activities", and "Cash Flows from Financing Activities".

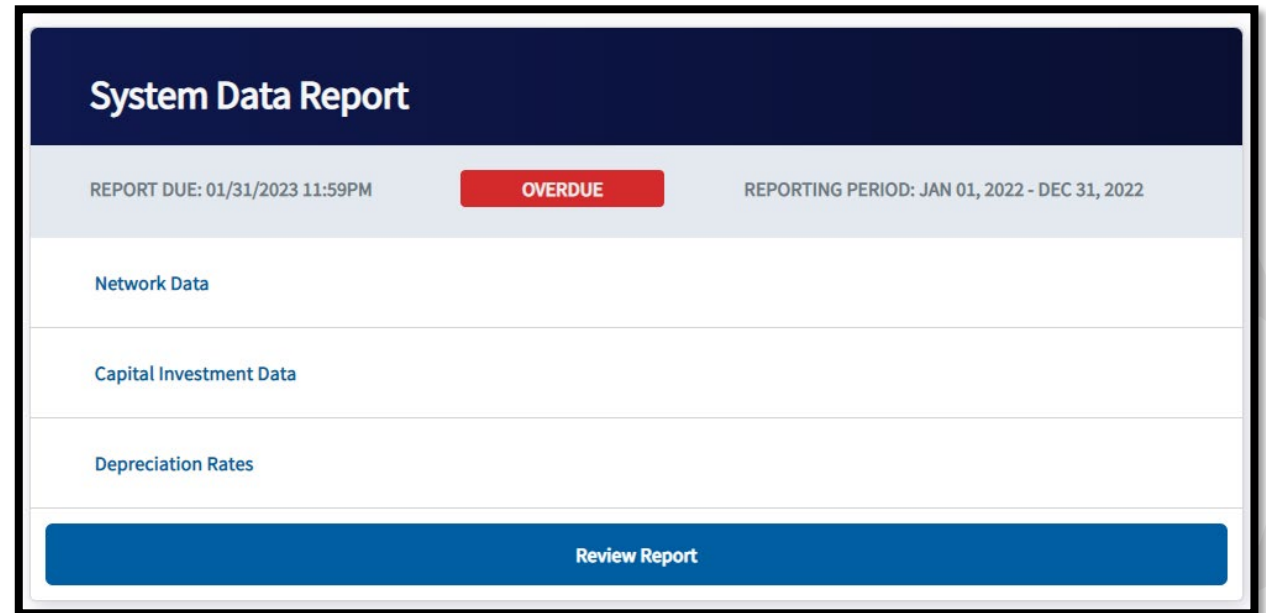
Subscriber Data Overview

- Reflects the number of subscribers during the reporting period for the entire entity
- Subscriber Data page has three radio buttons
- Subscriber definitions and examples are found in the R&C User Guide
- The option that best applies to the reporting period determines the information that must be reported
 - Fields that aren't required will be greyed out

- My Entity has an existing network; therefore, it has subscribers (including data) to report at the end of this reporting period.
- My Entity has an existing network; however it does not have any data subscribers to report at the end of this reporting period.
- My Entity does not have an existing network; therefore it does not have any subscribers to report at the end of this reporting period.

System Data Report

- Three sections
 - Network Data
 - Capital Investment Data
 - Depreciation Rates
- Information is for the entire entity
- Data is entered manually, pulled automatically by the system from previous reports, and auto-populated
- Line item details are found in the R&C User Guide



Audit Report

- Due 120 days or 276 days after the close of Awardee's fiscal year depending on the Awardee's legal structure
 - 7 CFR 1773 applies to Awardees who are:
 - Corporation, Commercial Business, Limited Liability Company, Cooperative, Mutual Organization
 - Audit Report due 120 days after the close of the fiscal year
 - 2 CFR 200 applies to Awardees who are:
 - Authority, Municipality, Public Body, Public Power or Utilities District, Indian Tribe, Tribal Government, Higher Education, Non-Profit, Territory or Possession of the U.S., State or Local Government
 - Audit Report due 276 days after the close of the fiscal year

Project Level Reports



Construction Progress Report

- Information related to the specific award area
- Required until the entire approved project service area is capable of receiving service
- Submit the following information:
 - Build-out Status of the Approved Project Service Area
 - Service Area Maps where construction has been completed
 - Geospatial location of residences and businesses that are receiving new or improved broadband service.

For questions or information on the accessibility of this map, [contact us](#).

Reporting and Compliance

Save Data Export ESRI JSON

New Broadband Subscribers to Report for this Period

- My Entity has new broadband subscribers to report (Geospatial Upload Required).

Annual Performance Report

- Required for three years after Project Completion
- Submit the following information:
 - Existing network service improvements and facility upgrades as well as new equipment and capacity enhancements
 - Progress towards fulfilling the objectives for which the assistance was granted
 - Geospatial location of residences and businesses that are receiving new or upgraded service.

New Broadband Subscribers to Report for this Period

My Entity has new broadband subscribers to report (Geospatial Upload Required).

My Entity does not have any new broadband subscribers to report (Geospatial Upload Optional).



Closeout Report

- Due 120 days after the completion of the project and expenditure or recission of all award funds.
- Submit the following information:
 - A comparison of actual accomplishments to the objectives set forth in the Application
 - A description of problems, delays, or adverse conditions that occurred which affected the attainment of overall Project objectives
 - A comparison of how funds were spent against the original general budget in the Application

R&C Community Live Demonstration

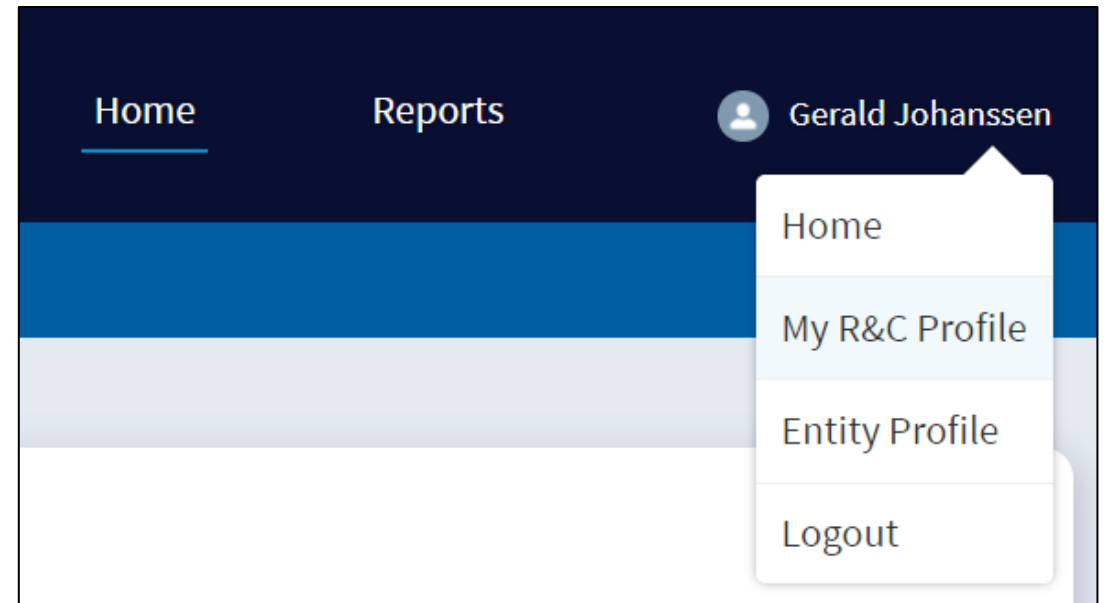


Navigating the System



User & Entity Profile Information

- User and Entity Profile Information accessible from any R&C Page
 - Click your name in upper right corner
 - Select “My R&C Profile” or “Entity Profile”
- Entity Profile
 - Rep Sign Cert can add users and assign security roles
 - Displays all team members with access to R&C



Helpful Tips

- Recommended Browsers
 - Microsoft Edge
 - Google Chrome (Latest Version)
- R&C System URL
 - <https://reporting-and-compliance.rd.usda.gov/s/>
 - Log in with verified eAuth ID and password
- Only enter whole numbers in the data entry fields
 - Negative number: add a dash before the number (e.g. “-10000”)
- Leave line items that don't apply to your entity blank
- Errors and Warnings: enter or correct missing information or add an explanation to submit the report

Home Dashboard

- Lists all “Current Reports”
 - Reporting cycle
 - Deadline
 - Current status
- If user has multiple entity accounts, select “Switch Entity View” in upper right corner to switch to different entity view without logging out

The screenshot shows the USDA Rural Development Reporting & Compliance Home Dashboard. The page header includes the USDA logo, "Rural Development U.S. DEPARTMENT OF AGRICULTURE", and navigation links for "Home" and "Reports". The user's name, "Toby Senders", is displayed in the top right corner. The main content area is titled "REPORTING & COMPLIANCE" and features a "Home" heading with a "Welcome, Toby" message. A "Switch Entity View" link is located in the upper right corner. The dashboard displays a section for "Current Reports (3)" with a sub-header "Central Internet Company". Below this, a message states: "The following reports need to be completed and sent to your Representative Signature Certifier for certification (with the exception of the Audit report). All reports must be submitted to USDA by the listed due date." A table lists the reports:

REPORT	PERIOD	DUE DATE
Construction Progress - - Project (-)	JAN 01, 2020 - DEC 31, 2020	01/31/2021 11:59PM
Financial Report	OCT 01, 2021 - DEC 31, 2021	01/31/2022 11:59PM
Financial Report	JUL 01, 2021 - SEP 30, 2021	10/31/2021 11:59PM

A "View Reports" button is located at the bottom of the table.

Switch Entity

Switch Entity View

To complete Reporting and Compliance for other entities you are connected to select a new entity to view.

Bluth Company

Liberty Telecom

Financial Report

OVERDUE

MAY 01, 2020 - AUG 31, ...

Reports Dashboard

- Navigate to the Reports Dashboard by clicking the report name from the Home Page or selecting “Reports” at the top of the page
- Organized across three tabs according to completion status:
 - “Current Reports”
 - “Pending Certification”
 - “Submitted to USDA”

SDA Rural Development
U.S. DEPARTMENT OF AGRICULTURE

Home Reports

REPORTING & COMPLIANCE

Reports

Complete all 'Current Reports' and initiate certification from the 'Review Report' page at the end of each report. All reports pending certification from your Representative Signature Certifier can be found under 'Pending Certification'. All reports must be submitted to USDA by your Representative Signature Certifier by their respective due dates.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0031. The time required to complete this information collection is estimated to average 5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

[Current Reports \(4\)](#) [Pending Certification \(0\)](#) [Submitted to USDA \(0\)](#)

✘ There are one or more reporting items that require your attention.

Financial Report

REPORT DUE: **OVER DUE** REPORTING PERIOD: JAN 01, 2021 - MAR 31,

Network Access Services Revenue 2021

Report Statuses



- Status indicates reports that require immediate attention
 - “Overdue” - report was not submitted by its deadline
 - “Resubmission Requested” - has been returned by USDA for more information

Saving Your Work

- **Save** - saves current page
 - Save frequently to avoid losing data
- **Exit** - returns user to Reports Dashboard
 - Pop-up notifies of any unsaved changes
- **Save and Back** - saves page and returns user to previous reporting section
- **Save and Continue** - saves page and populates data on other sections of the report
- Note: If changes are made after initial data entry, a banner appears at the top of the page after user saves, directing to re-save other statement
 - Be sure to re-save when directed to ensure all statements have the most current data

SYSTEM DATA REPORT
DECEMBER 31, 2020
Elwood City Internet

Save Exit

In-Report Menu

Network Data

Select one of the options below to report the network data applicable to your Entity's network for this reporting period.

You can save and come back to this screen page at any time before submission or continue to the Review page to confirm all entries are correct. The reported data should be on a system-wide basis.

- My Entity has an existing wireline and wireless network.
- My Entity has an existing wireline network.
- My Entity has an existing wireless network.
- My Entity does not have an existing network.

Note: If you switch your selection, any data entered prior will be retained and made visible upon switching back before saving the page. Once saved, data not associated with the current selection will be lost.

Wireline Network >

Wireless Network >

Save and Back Save and Continue

System Data Report Demonstration



System Data Report

- Three statements (pages)
 - Network Data
 - Capital Investment Data
 - Depreciation Rates
- Each statement has a data entry page and a review page
- Data appears in the report in 3 ways
 - Automatically pulled from previous system data sections
 - Calculated by the R&C system
 - Manually entered by users



System Data Report

System Data Report

REPORT DUE: 01/31/2023 11:59PM **OVERDUE** REPORTING PERIOD: JAN 01, 2022 - DEC 31, 2022

Network Data

Capital Investment Data

Depreciation Rates

[Review Report](#)

System Data Report– Network Section

Network Data

Select one of the options below to report the network data applicable to your Entity's network for this reporting period.

You can save and come back to this screen page at any time before submission or continue to the Review page to confirm all entries are correct. The reported data should be on a system-wide basis.

Note: If you switch your selection, any data entered prior will be retained and made visible upon switching back before saving the page. Once saved, data not associated with the current selection will be lost.

Selection required

- My Entity has an existing **wireline and wireless** network.
- My Entity has an existing **wireline** network.
- My Entity has an existing **wireless** network.
- My Entity does not have an existing network.

Wireline Network



System Data Report– Wireline Network Data

Wireline Network		PREVIOUS YEAR DATA: DECEMBER 31, 2021	CURRENT YEAR DATA: DECEMBER 31, 2022
1	Route Miles (Existing) Beginning of the Calendar Year *	640.00	<input type="text" value="691"/>
2	Route Miles (New) Constructed During the Calendar Year *	51.00	<input type="text" value="25"/>
3	Route Miles (Retired) During the Calendar Year *	0.00	<input type="text" value="0"/>
4	Total Route Miles End of Calendar Year	691.00	716.00

System Data Report – Capital Investment Section

Capital Investment Data

Report the amounts for each line item listed below that is applicable to your Entity.

You can save and come back to this screen at any time before submission or continue to the next screen to review and confirm all entries are correct.

If your Entity does not have any items to report, check the box below.

▲ There are one or more items that require your attention prior to resubmitting the report. View the findings from the USDA review and make the necessary corrections. If you have any questions, [contact us](#).

My Entity does not have any Capital Investment Data to report

#	LINE ITEM	PREVIOUS YEAR AMOUNT: DECEMBER 31, 2021	CURRENT YEAR AMOUNT: DECEMBER 31, 2022
1	RUS, RTB, and FFB Loans	\$0	\$ 0
2	RUS Grants	\$10,901	\$ 103,106

System Data Report – Depreciation Rates Section

Depreciation Rates

Report all depreciation rates for telecommunications plant items that are pertinent to the entity you are representing for the reporting period. You can save and come back to this screen at any time before submission, as well as continue to the review screen to confirm all entries are correct.

Note: If you switch your selection, any data entered prior will be retained and made visible upon switching back before saving the page. Once saved, data not associated with the current selection will be lost.

- My Entity's **depreciation rates are approved** by a regulatory authority with jurisdiction over the provision of telephone services.
- My Entity's **depreciation rates are not approved** by a regulatory authority with jurisdiction over the provision of telephone services.

Network & Access Equipment ∨

#	LINE ITEM	PREVIOUS YEAR DATA: DECEMBER 31, 2021	CURRENT YEAR DATA: DECEMBER 31, 2022
1	Switching Equipment	14.29%	<input type="text" value="14.29%"/>

Submitting Reports



Warnings and Errors

- Errors are red
- Warnings are amber-colored
- Informative items are generally grey, blue, or green
- All reports have a “Review Report” page which will flag any data that needs a correction or explanation
 - **A report cannot be submitted if it has any unaddressed warnings or errors**

This statement has not been started yet. All statements must be complete before progressing.

⚠ There are one or more warnings present. To clear the warning, fix the value or provide an explanation to keep the value.

✓ No outstanding errors and/or warnings present.

✘ Your data was saved; however there are one or more errors present. To clear the errors, refer to the flagged values in the statement.

My entity does not have any Network Access Services Revenue to report.

Certification and Submission

- Click “Initiate Certification” after clearing all warnings and errors
 - Report will move to “Pending Certification” tab
 - Report becomes read-only for everyone but the Rep Sign Cert
 - Rep Sign Cert receives an email notification
- Only your Rep Sign Cert can submit a report to USDA
 - Exception: the Audit Report can be submitted by the Rep Sign Cert, Administrator, or Rep Update Data

Ready to Initiate Report Certification?

By initiating the report certification, any and all errors and warnings have been addressed, and the report is ready for your entity's Representative Signature Certifier to certify and submit the report to USDA. After initiating report certification, the report can only be edited by the Representative Signature Certifier.

[Initiate Certification](#)

[Back](#) [Continue](#)

[Review: Subscriber Data](#) [Reports](#)

Current Reports (1) Pending Certification (12) Submitted to USDA (1)

[View PDF](#)

--Select Filter--

Show 10 < 12 > Go to page [Go](#)

Report	Period	Due Date	Sent for Review
Financial Report	Jan 1, 2022 - Mar 31, 2022	05/01/2023 11:59PM	05/31/2023 4:28 PM

Certification and Submission (Cont.)

- After reviewing the report, Rep Sign Cert can submit the report by clicking “Submit to USDA”
 - Report becomes read-only for all users
- Rep Sign Cert can also send it back to your team by clicking “Send Back for Edits”
 - Report returns to the “Current Reports” tab
- Annual Financial Report (Q4) requires Rep Sign Cert to choose a radio button regarding a default on its current obligations to RUS

Ready to Submit to USDA?

Yes, Certify & Submit Report to USDA

We hereby certify that the entries in the report are true and accurate to the best of our knowledge.

All insurance required by 7 CFR Part 1788 was in effect during the reporting period, and renewals have been obtained for all policies.

[Submit to USDA](#)

No, Send Report Back for Edits

As the Representative Signature Certifier, you can make the necessary changes to this report, or return the report back to other authorized users to make the necessary changes.

[Send Back for Edits](#)

USDA Review

- After your organization submits a report, an internal USDA reviewer is assigned to review it
 - USDA reviewer may reach out to your Key Contacts for clarification
 - USDA reviewer can also leave notes on report pages and specific line items
- All of your organization's R&C users will receive an email if USDA sends a report back
- Reports accepted by USDA remain in the "Submitted to USDA" tab on the Reports Dashboard

Resubmission Requested

- Reports returned by USDA for resubmission move to “Current Reports” tab & are labeled “RESUBMISSION REQUESTED”
- Line items with notes from USDA will have the message “View Note from USDA”
 - Clicking the link will show the Reviewer's notes

Current Reports (7)

The following reports need to be completed and sent to your Representative Signature Certifier for certification (with the exception of the Audit report). All reports must be submitted to USDA by the listed due date.

REPORT	STATUS	PERIOD	DUE DATE
Audit Report	RESUBMISSION REQUESTED	JAN 01, 2020 - DEC 31, 2020	01/01/2021 11:59PM

⊗ There are one or more reporting items that require your attention.

Financial Report

REPORT DUE: 05/01/2021 11:59PM RESUBMISSION REQUESTED REPORTING PERIOD: JAN 01, 2021 - MAR 31, 2021

Network Access Services Revenue

How to Resubmit a Report

- Address all notes and comment from USDA
- Correct all errors and warnings.
- Follow the same submission process as before
 - User reinitiates certification
 - Rep Sign Cert recertifies and resubmits the report
- Resubmitted reports move to “Submitted to USDA” tab on Reports Dashboard
 - Report is view-only for all users
 - Report is available in a PDF format to download
- You must contact USDA directly using the Contact Us link to make any changes to a submitted report

Resources



- Contact Us: <https://www.usda.gov/reconnect/contact-us>
 - ReConnect website
 - R&C System
- The Rural Development Reporting & Compliance User Guide:
<https://www.usda.gov/sites/default/files/documents/rural-development-reporting-compliance-user-guide.pdf>
- Resources listed for the R&C System found here:
<https://www.usda.gov/reconnect/reporting-compliance>



Please share your feedback!



Please share your feedback on this session!



Reporting Requirements and Reporting & Compliance Portal
Live Demo

BREAK

Next Session - Best Practices and Lessons Learned for a Successful ReConnect Project

- 9:00-12:00 p.m. **Office Hours – Register in Beaufort Room**
- 9:00-9:15 a.m. **Opening Remarks**
- 9:15-10:15 a.m. **Reporting Requirements and Reporting & Compliance (R&C) Portal Live Demo**
- 10:15-10:30 a.m. **Break**
- 10:30-11:30 a.m. **Best Practices and Lessons Learned for a Successful ReConnect Project – Panel Discussion**
- 11:30-12:00 p.m. **Day 3 Closing Remarks**



Best Practices and Lessons Learned Panel Discussion

Today's Panelists



Shekinah Pepper



Natalie Kovach



Ruhul Choudhury



Moderator: Ken Wiseman



Please share your feedback!



Please share your feedback on this session!



Best Practices & Lessons Learned for a Successful ReConnect
Project



Open Q&A



Rural Development

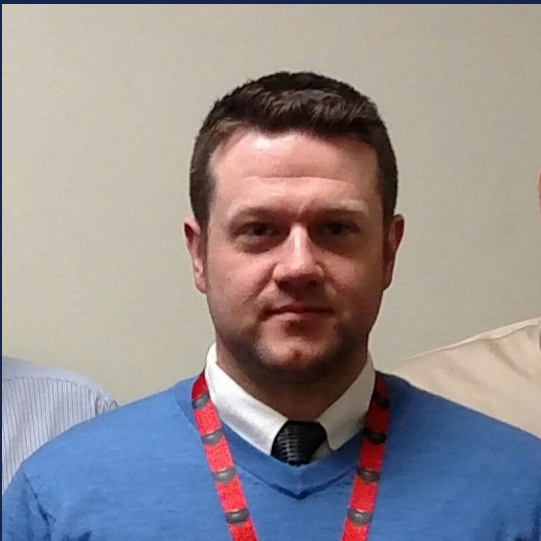
Q&A

Thank You!



Shawn Arner

Deputy Assistant Administrator
Rural Utilities Service
Telecommunications Program



Shekinah Pepper

ReConnect Policy Advisor